



FAMILY AND COSMETIC DENTISTRY

Patient Registration

Welcome to BrightWhites! We look forward to helping you maintain good oral health and meet your smile goals. Kindly, complete the form below so we can get started!

Today's Date: / /

Name: Mr. / Mrs. / Ms. / Dr. (Last) (First) (MI)
I prefer to be called Male Female Single Married
Birth Date / / Age SSN
Home Address Apt /Condo #
City State Zip Code
Home Phone Same as cell? Y / N
Work Phone Email Address
Employer Occupation
Work Address
Best way / time to reach you Whom may we thank for referring you?
Do you have dental insurance? Yes/No Name of Insurer
Why have you come to the dentist today? Last Dental Visit
Name of Physician Phone

DO YOU or HAVE YOU EVER HAD: YES NO YES NO

Table with 5 columns: Condition, YES, NO, YES, NO. Rows include: 1. Anemia or Radiation Treatment, 2. Artificial Bones, Joints, or Valves, 3. Arthritis, 4. Asthma, 5. Blood Transfusion, 6. Cancer / Chemotherapy, 7. Congenital Heart Defect, 8. Diabetes, 9. Difficulty Breathing, 10. Drug / Alcohol Abuse, 11. Emphysema / Glaucoma, 12. Epilepsy / Seizures / Fainting Spell, 13. Fever Blisters / Herpes, 14. Heart Attack / Stroke, 15. Heart Murmur, 16. Heart Surgery / Pacemaker, 17. Hemophilia / Abnormal Bleeding, 17. Hepatitis, 18. High / Low Blood Pressure, 19. HIV Positive / AIDS, 20. Hospitalized for any reason, 21. Kidney Problems / Dialysis, 22. Mitral Valve Prolapse, 23. Osteoporosis, 24. Psychiatric Problems, 25. Rheumatic / Scarlet Fever, 26. Severe / Frequent Headaches, 27. Shingles, 28. Sickle Cell Disease / Trait, 29. Sinus Problems, 30. Tobacco Use, 31. Tuberculosis (TB), 32. Ulcerative Colitis / Crohn's Dz, 33. Venereal Disease / STD

Please list any serious medical conditions you have ever had

Are you currently taking prescription medications, vitamins, or supplements

Are you allergic to any of the following? Aspirin Erythromycin Penicillin Tetracycline Aspirin Ibuprofen
Acetaminophen Codeine Jewelry / Metals Dental Anesthetics Latex Other
Do you require antibiotics before dental treatment? Are you currently in pain?
Have you ever had a serious / difficult problem associated with any previous dental work?
Do you now or have you ever experienced pain / discomfort in your jaw joint (TMJ/TMD)?
Do you like your Smile? Yes No Do your gums ever bleed? Yes No

I understand that the information that I have given today is correct to the best of my knowledge and that it is my responsibility to inform this office of any changes in my medical status. I authorize the dental staff to perform any necessary dental services that I may need during diagnosis and treatment with my informed consent.

Patient's Signature Date
Doctor's Signature Date



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### **Office Policy & Financial Information**

BrightWhites is committed to providing you with the best possible dental care. **Payment for services is due at the time services are rendered**, unless prior payment arrangements have been made and approved in writing. We gladly accept Visa, Mastercard, Discover, American Express, checks or cash. We also offer financing through Care Credit.

**A charge will be made for failed appointments or those broken without 48 hours notice.** Appointment time is reserved in advanced and with short or no notice, we do not have the opportunity to provide that time to another patient.

**Returned checks are subjected to additional collection fees and interest rate of 1.5% per month.** If an account becomes delinquent, the guarantor will be responsible for all legal fees incurred in collection of that account.

### **Insurance Policy**

Your benefit plan is a contract between you, your employer, and the insurance company, and we are a party to that contract. We will advocate to help you obtain the maximum benefit provided by your plan and we are happy to assist you in understanding your specific plan. Not all services are covered in all contracts. Further, all policies have limitations and restrictions in order to keep the premium lower to employer or sponsor. However, this does not dictate what treatment to which you are entitled. If you have any questions about the information set above, please do not hesitate to ask.

- I understand that my insurance is an agreement between my insurance company and me. I also understand that I am financially responsible for my account, regardless of my insurance.
- I authorize BrightWhites to take any necessary diagnostic films, photos, or study models to properly enable and complete diagnostics and treatment.
- I further authorize BrightWhites to release any required information to outside health practitioners and for the purpose of processing insurance claims.
- **I have read the above statements and fully understand and agree to these terms and conditions.**

BrightWhites will gladly provide assistance to all patients who may have inquiries about their dental insurance benefits, estimate of a proposed treatment plan, pending claims, eligibility for dental insurance coverage, and other insurance/billing questions. However, it is the patient's responsibility to be familiar with their own dental insurance plan. All insurance and financial concerns should be addressed and resolved before the scheduled treatment appointment with the doctor. We are not affiliated in any way with any medical or dental insurance plans, or flexible spending accounts. Your insurance company will be billed for applicable charges after today's service. Should there be any remaining balance after your insurance is charged, you will be responsible for paying these remaining charges. You may also be liable for any agency fees associated with collecting the balance of any remaining charges left due and unpaid after a 90-day period. By signing this form, you agree to this.

### **Broken Appointment / Cancellation Policy**

It is important that you keep your appointment. Valuable time has been reserved for your care, and a missed appointment results in lost time that could have been used by another patient waiting to receive treatment. We require 48-hour advanced notice when cancelling an appointment that has been reserved for you. Please notify us promptly if you are running late.

**There is a broken appointment fee of \$75.00 for the first hour and \$25.00 each half hour thereafter for which your appointment was scheduled.** Depending on the nature of the cancellation, any combination of failing to give adequate cancellation notice or not showing for several appointments may result in dismissal from this practice.

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

**Acknowledgement of Receipt of Notices of Privacy Practices** \*You may refuse to sign this Acknowledgement

I have received a copy of this office's Notice of Privacy Practices.

Signature \_\_\_\_\_ Date \_\_\_\_\_